

**DRAFT MINUTES of the MEETING of LEZANT PARISH COUNCIL held at TREBULLETT METHODIST CHURCH HALL on TUESDAY 14 NOVEMBER 2023 at 7:30PM.**

**Present:** Cllr(s): Neil Burden; Peter J Cairns; Julie Dinnis; Val Hill (Chairperson); Godfrey Holter; Cllr Minson; Ian Nash; Steve Simmons; Tom Unwin; Irene Wood

**In attendance:** Sam Inman (Clerk); 1 member(s) of the public

Item No		Action by
23.160	<b>Apologies for absence:</b> Cllr(s): None given.	-
23.161	<b>Declarations of Interest:</b> Cllr Unwin declared an interest in PA23/08561 and did not take part in discussions.	-
23.162	<b>Representations from the Public:</b> N/A	-
23.163	<b>Cornwall Councillor's Report – to receive a report from Cllr Parsons.</b> Cllr Parsons sent his apologies. His report had been circulated prior to the meeting.	Clerk
23.164	<b>Confirmation of the Minutes.</b> After discussion, regarding the training session payment it was proposed by Cllr Wood, seconded by Cllr Holter and <b>RESOLVED that the minutes of the meeting held on 10 October 2023 should be approved and signed by the Chair.</b>	-
23.165	A resident entered the meeting regarding PA23/08561 and was invited to address the Councillors. After discussion it was agreed to move the application forward for deliberation.  <b>Application: PA23/08561.</b> Single-storey rear extension to provide enlarged kitchen/utility space. Raising of ridge of roof over garage, conversion of the garage roof space and addition of a dormer to accommodate a new home office. Various changes to fenestration. Endsleigh View, Rezare. it was proposed by Cllr Nash, seconded by Cllr Cairns and <b>RESOLVED that the clerk should respond to the Planning Authority (Cornwall Council) stating that the Members of Lezant Parish Council support the application (PA23/08561)</b>	Clerk
23.166	<b>Matters Arising from the Previous Meeting:</b> a) <b>Butter Well at Larrick – any update.</b> It was confirmed that work was due to start (weather depending). b) <b>Delivery of Armour Stones (War Memorial &amp; Rezare Green).</b> Cllr Cairns explained the delay in installation remained due to the Quarry having transport issues. Councillors agreed to wait until the next meeting and if no further forward, then alternative transport organised by the Parish Council would be considered. <b>Cllr Cairns to follow up.</b>	SS  PJC

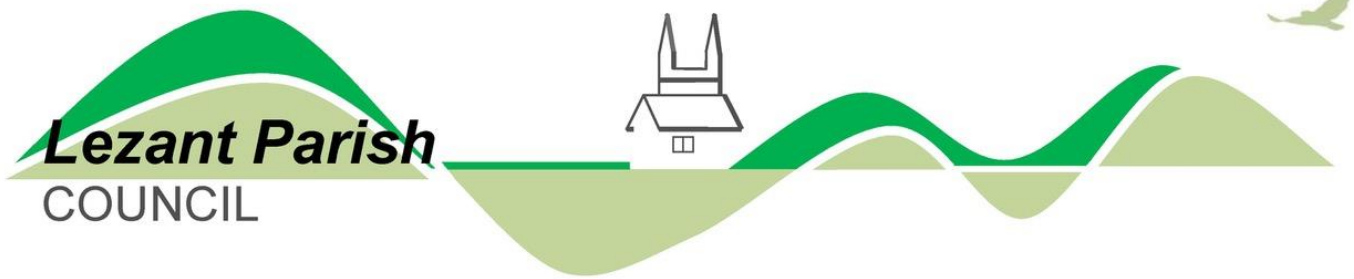
	<p>c) <b>Damaged Gate at War Memorial.</b> The new gate was in place and the old one had been removed. Cllr Holter met with the company completing the work during the installation process. Cllr Cairns raised that the lettering on the War Memorial had become difficult to read and there was a water stain on the granite. After discussion, <b>it was agreed that Cllr Hill would clean a small section and report back.</b></p> <p>d) <b>Defibrillator at Larrick – any update.</b> Cllr Simmons confirmed that the defibrillator had been installed and training had been booked (date to be confirmed). <b>Cllr Simmons to liaise with the clerk regarding booking a hall for the training session.</b> Councillors raised the issue of advertising the training given the Parish Magazine did not have a January issue. Cllr Simmons had placed a notice regarding training in the upcoming combined December/ January issue but given the timescale for publication had not been able to include the date. It was suggested that the offer of free training could be used to run a second session at a later date which could then be advertised in the Parish Magazine. It was also reported that the box that protected the connections in the phone box was missing. A resident had agreed to fix the issue.</p> <p>e) <b>Removal of Trebullett shed – to agree any remedial work to Trebullett Green.</b> It was agreed that the shallow depreciation on the green could be levelled off with the surplus from the work that was due to be completed on Trebullett Methodist Church carpark. It was also noted that there were <b>a number of potholes on the Green Bank track. The clerk to log.</b></p> <p>f) <b>New Bench by Longstones – to confirm details.</b> It was confirmed that the clerk was liaising with the Quarry about the level stone base and once in place, the bench would be purchased and a contractor would assemble and site it. Councillors discussed whether holding off making the purchase could result in a price increase. <b>It was agreed the clerk should contact Green Scheme and check if a price rise was pending.</b></p> <p>g) <b>Old Treburley Parish Noticeboard – to agree any action/ associated costs.</b> Costs for an A2 sized noticeboard had been circulated prior to the meeting. After discussion it was proposed by Cllr Holter, seconded by Cllr Carns and <b>RESOLVED that the A2 noticeboard with aluminium posts be purchased (at a cost of £530 + VAT). It was agreed that discussions over location would be carried forward to the next meeting to allow all Councillors an opportunity to check the two proposed sites.</b></p> <p>h) <b>Workshop Funding – any update.</b> Cllr Simmons had not had an opportunity to liaise with the resident regarding their proposal for funding. After discussion it was proposed by Cllr Burden, seconded by Cllr Carns and <b>RESOLVED that the clerk contact the Cornwall Council Economic Development Department to see if they could assist. It was agreed prior to this Cllr Simmons would speak with the resident to see if they would be agreeable to the proposed course of action.</b></p>	<p>VH</p> <p>SS</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk/ All</p> <p>SS/ Clerk</p>
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23.167	<p><b>Playground Equipment &amp; Maintenance – to agree any action/ associated costs:</b></p> <p>a) <b>Rabbit Springer Renovation Work.</b> Cllr Holter informed Members that with the help of Cllr Unwin the springer had been fitted.</p> <p>b) <b>Annual Monthly Safety Inspection Reports.</b> It was confirmed that the monthly inspections had taken place at Trebullett and Jubilee Field play areas. Cllr Cairns informed Councillors of the following: the new goal nets had been fitted; work to the rotten timber at Trebullett had been completed; there was moss build up on the tarmac, which may require pressure washing.</p> <p>It was confirmed that the annual inspection had taken place at Trebullett play area and Jubilee field. The reports had been circulated prior to the meeting. Councillors discussed possible maintenance work to the wooden bench at Trebullett. After consideration it was agreed that <b>the clerk should carry forward the item to February 2024</b> to allow (if agreed) possible remedial work to take place before the spring.</p>	Clerk
23.168	<p><b>To Review Footpath and Grass Cutting Contract Details for 2024 –</b> It was proposed by Cllr Unwin, seconded by Cllr Simmons and <b>RESOLVED that the contract remain the same for 2024.</b></p>	-
23.169	<p><b>To Update on the Relocation of Longstones &amp; Information Panel.</b> Cllr Hill notified Members that the 3 longstones had been relocated. The text for the information panel had been circulated to Councillors prior to the meeting and the clerk had not received any responses to pass on.</p>	-
23.170	<p><b>To Consider Plans for D DAY 80 (06.06.24) – to agree any action/ associated costs.</b> Ideas for possible events such as a bonfire and/ or commemorative display were discussed. <b>It was agreed that the clerk should draft a notice for the Parish Magazine</b> explaining that Lezant Parish Council was currently looking into commemorative events for the parish and was considering a display of memorabilia. The clerk should ask if any residents had any items of interest from the period that they would be happy to exhibit. It was noted that special care would be taken to protect all items. <b>Carried forward 12.12.23</b></p>	Clerk
23.171	<p><b>To Consider a Request from Trekenner School to Plant 30 Saplings on Jubilee Field as part of their Outdoor Learning/ Forest School Plan – to agree any action.</b> Trekenner School had an opportunity of a grant from The Woodland Trust to plant 30 native species saplings. Councillors considered it a good project for the right location but after consulting with the Trustees of Jubilee Field it <b>was RESOLVED that Councillors could only support the planting of an additional 2 to 3 trees on Jubilee field. The clerk to write to Trekenner School to inform them of the decision.</b></p>	Clerk

23.172	<p><b>River Inny Pollution.</b> After watching a recent television news program Cllr Burden raised the issue of <b>pollution on the river Inny. The clerk was asked to write to: the Environment Agency; Scott Mann; South West Water stating that Councillors were concerned over the issues raised in the program and to ask for action to be taken. The clerk was asked to contact a concerned resident to let them know that Lezant Parish Council would write to the above.</b></p>	Clerk																																								
23.173	<p><b>Finance:</b></p> <p>a) To Approve Financial Statements for Current and Taxi Accounts It was proposed by Cllr Burden, seconded by Cllr Unwin and <b>RESOLVED that the financial statements for September were approved.</b></p> <p>b) To Approve Accounts for Payment It was proposed by Cllr Burden, seconded by Cllr Unwin and <b>RESOLVED that the accounts for September were approved for payment.</b></p> <table border="1" data-bbox="320 987 1257 1592"> <tr> <td>14.11.23</td> <td>Clerk Expenses (October 23) including goal nets and anchor pegs</td> <td>online</td> <td>£192.85</td> </tr> <tr> <td>14.11.23</td> <td>Room Hire (Trebullett)</td> <td>online</td> <td>£20.00</td> </tr> <tr> <td>14.11.23</td> <td>P Knight (footpath cutting)</td> <td>online</td> <td>£600.00</td> </tr> <tr> <td>14.11.23</td> <td>J Sanders (permissive hedge summer cut)</td> <td>online</td> <td>£25.00</td> </tr> <tr> <td>14.11.23</td> <td>J Sanders (grass cutting)</td> <td>online</td> <td>£1,560.00</td> </tr> <tr> <td>14.11.23</td> <td>F Knight (poppy wreath)</td> <td>online</td> <td>£18.00</td> </tr> <tr> <td>14.11.23</td> <td>P Knight (replacing hanging gate post, posts and rails at Trebulet playing field)</td> <td>online</td> <td>£270.00</td> </tr> <tr> <td>14.11.23</td> <td>Q2 Taxi Grant Transfer C/A to T/A</td> <td>online</td> <td>£635.00</td> </tr> <tr> <td>14.11.23</td> <td>CORMAC Annual Safety Inspection</td> <td>online</td> <td>£283.50</td> </tr> <tr> <td>14.11.23</td> <td>SLCC Annual Membership Fee</td> <td>online</td> <td>£144.00</td> </tr> </table> <p>c) Clerk's National Salary Award 2023/24 &amp; Increase in Leave Entitlement for 2024. It was proposed by Cllr Cairns, seconded by Cllr Unwin and <b>RESOLVED that the new National Salary Award 2023/24 be accepted.</b></p>	14.11.23	Clerk Expenses (October 23) including goal nets and anchor pegs	online	£192.85	14.11.23	Room Hire (Trebullett)	online	£20.00	14.11.23	P Knight (footpath cutting)	online	£600.00	14.11.23	J Sanders (permissive hedge summer cut)	online	£25.00	14.11.23	J Sanders (grass cutting)	online	£1,560.00	14.11.23	F Knight (poppy wreath)	online	£18.00	14.11.23	P Knight (replacing hanging gate post, posts and rails at Trebulet playing field)	online	£270.00	14.11.23	Q2 Taxi Grant Transfer C/A to T/A	online	£635.00	14.11.23	CORMAC Annual Safety Inspection	online	£283.50	14.11.23	SLCC Annual Membership Fee	online	£144.00	Clerk
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23.174	<p><b>Planning Applications and Related Matters.</b></p> <p>a) To consider a response to consultation by the Planning Authority on the following planning application(s):</p> <ul style="list-style-type: none"> <li>i) <b>Application PA23/08384.</b> Proposed link-attached garage to approved dwelling. Higher Larrick. it was proposed by Cllr Unwin, seconded by Cllr Cairns and <b>RESOLVED that the clerk should respond to the Planning Authority (Cornwall Council) stating that the Members of Lezant Parish Council support the application (PA23/08384)</b></li> <li>ii) <b>Application PA23/07764.</b> Erection of an extension to form new truck shed. Treburley Abattoir, Treburley. it was proposed by Cllr Unwin, seconded by Cllr Minson and <b>RESOLVED that the clerk should respond to the Planning Authority (Cornwall Council) stating that the Members of Lezant Parish Council support the application (PA23/07764)</b></li> <li>iii) <b>Application PA23/05776.</b> Proposed farmyard manure store. Glebe Farm, Lezant. it was proposed by Cllr Unwin, seconded by Cllr Holter and <b>RESOLVED that the clerk should respond to the Planning Authority (Cornwall Council) stating that the Members of Lezant Parish Council support the application (PA23/05776)</b></li> </ul> <p>b) Any other applications received. <i>To report any planning applications and/or pre application planning submissions advised prior to the evening of the meeting.</i> No other applications received.</p> <p>c) Status of previous applications. <i>To report decisions of the planning authority for Lezant Parish received prior to the meeting:</i></p> <ul style="list-style-type: none"> <li>i) <b>PA23/05925 APPROVED WITH CONDITIONS.</b> Proposed replacement dwelling in lieu of Class Q planning consent PA20/03938 with variation of condition 2 of decision PA22/06997. Land to the north of Hawthorns, Higher Larrick</li> <li>ii) <b>PA23/07416 APPROVED.</b> The proposed expansion of an existing business 'Lakeside Studio' by the erection of a single storey workshop and sculpture studio within the curtilage of the existing business. Lakeside Studio, Fleardon, Lezant</li> </ul>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
23.175	<p><b>Highways</b> – <i>to agree actions and expenditure on any issues arising on the roads.</i></p> <p>a) <b>To consider whether additional grit/ salt bags should be purchased &amp; distributed in the parish – to agree any action/ associated costs.</b> Cllr Minson reported that the price per 20k bag would be £6. Councillors considered possible locations. After discussion it was proposed by Cllr Unwin, seconded by Cllr Cairns and <b>RESOLVED that, Cllr Minson purchase 10 salt bags. The locations would be: 1) Monks Hill (Treburley); 2) Larrick; 3) Trewarlett; 4) Old Treburley; other locations to be decided.</b></p>	<p>TM</p>

23.176	<p><b>Footpaths</b> - to agree actions and expenditure on any issues arising on the footpaths.</p> <p>a) <b>Cutting of the Permissive Pathway Hedge, Treburley.</b> The clerk explained that the current grass cutting contractor had mistakenly cut back the permissive hedge. <b>It was agreed that payment could be made. As previously agreed, the clerk should still contact the permissive pathway landowner to ask whether he would be willing to give a more comprehensive cut.</b></p> <p>b) <b>Lezant Footpath – to note response from Countryside Officer regarding access and signage.</b> The Chair advised Councillors that the Countryside Officer had inspected the footpath and spoken with the landowner. It had been agreed to move the path back into the yard area which is now clear. The Countryside Team were looking at removing the old gates into the narrow corridor and also adding way-markers to better improve signage.</p>	Clerk
23.177	<p><b>Correspondence</b></p> <p>a) <b>Request from Trebulett Methodist Church to increase annual grave yard maintenance grant. The clerk to respond noting their request and explaining that the Graveyard grants would be discussed at the December meeting.</b></p> <p>b) <b>Local Council Planning Training:</b> online 23 November 2023 - Part 1: Neighbourhood Plans, Part 2: The Local Plan and call for sites</p> <p>c) <b>Community Levelling Up Grant Information Events</b> - Grant Information and Workshop events took place this week.</p> <p>d) <b>Notification of applications open for the £1 million Defibrillator Community Automated External Defibrillators (AED) fund. The clerk to look into the application process for potential sites in the parish (Trebulett; Trekenner; Lezant).</b></p> <p>e) <b>Community Capacity Fund - COM001-78</b> Gunnislake Village Hall.</p> <p>f) <b>Street cleaning for small parishes in Cornwall.</b></p>	Clerk      Clerk
23.178	<p><b>Parish Business:</b></p> <p>a) <b>Parish Remembrance Sunday Service – Sunday, 12 November 2023.</b> The Chair had attended and reported that the service had been well supported.</p> <p>b) <b>Trebulett Quiz – to agree Councillor Team.</b> The Chair asked for 4 volunteers.</p>	-
23.179	<p><b>Any other business brought by members for the next Parish Council Meeting.</b></p> <p>a) Overgrown hedges at Trebulett and Treburley. <b>The clerk to log.</b></p> <p>b) A number of issues with sign posts.</p> <p>c) Debris on the road at Larrick. Verges need to be ploughed.</p>	Clerk



**Next Parish Council Meeting 12 December 2023. Trebulet Methodist Church Hall**

There being no further business to transact the Chairperson closed the meeting at 21.44pm

Signed .....Chairperson

Dated.....

A copy of these Minutes can be found on the Parish Council website:  
<https://www.lezantparish.org.uk/>

DRAFT